



Student Trips

On all school authorized trips of students away from school, a **PARENTAL PERMISSION SLIP** must be obtained by the teacher or principal supervising the event (except for regularly scheduled athletic events). Teachers should not take students on unauthorized trips.

Parental Permission Slip

_____ has permission to participate in a school authorized field trip during the 2019/2020 school year.

The time of departure will be _____ and the time of return will be _____

Advisor's name _____

Transportation will be provided by (*check one*): **school bus** **school van** **private car**

Students who have student insurance purchased by parents through the school are covered from the time they leave home until they return on school days and authorized school events.

Purchase of student insurance is encouraged.

It is expected that students will observe all rules for acceptable school conduct. Parents and students must assume responsibility for safe and proper behavior.

The student and parents are responsible for transportation to and from the *point of departure*. Students who are transported to an event must return by school transportation unless they are released by the advisor directly to the parent. An exception to a student returning by school transportation or parent will only be granted with prior written parental request and advisor approval.

3240 Student Code of Conduct: Any student who willfully performs any act which negatively impacts others, or which materially interferes with, or is detrimental to the orderly operation of a school, a school-sponsored activity or any other aspect of the educational process within the South Kitsap School District, shall be subject to discipline, up to and including expulsion.

Disciplinary Action: I understand that the following are examples of disciplinary actions which may be taken in the event that the Code of Conduct, and school or District policies are not followed:

1. Place in the care of a chaperone.
2. Confined to a specific area.
3. Referred to school administration.
4. Or sent home immediately at his/her own expense. In addition, students found in violation of School District Policy No. 3240 regarding alcohol, drugs, or paraphernalia shall be subject to discipline – which could result in loss of credits, suspension, or expulsion.

Please turn form over for medical information and signatures

Medical Release: If the parent(s) and health care provider named cannot be reached at the time of an emergency, and if immediate observation or treatment is urgent in the judgment of the school authorities, I authorize and direct the school authorities to send the student to the hospital or doctor most easily accessible. I understand that I will assume full responsibility of the payment of any services rendered.

Student Name	Address
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Parent/Guardian Name	Work Phone	Home Phone
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Person to call if injured	Phone
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Alternate person to call	Phone
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Medical concerns

Private doctor	Phone
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Medicine in use	Medicine allergic to

Is medicine to be administered on field trip No ☐ Yes ☐ If yes, is Form 157 on file? _____

Insurance company name	Policy number
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Signatures:

In addition to the medical release, my/our signatures below indicate that we have read and agree to comply with all of the above while on the trip.

Student Signature:	Parent/Guardian Signature	Date
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For Office Use Only

STAFF: Please route and notify the following:

☐ **Nurse**

□ Kitchen

❑ Coaches

☐ **Other**