

Student: _____

NAVIGATION 101

10th

October

Parent Conference



Points

Assignments Due		Points
	Folder Cover	0-10
	Graduation Requirement Credit Checklist	1
	Transcript	1
	Testing documents	1
	Learning Styles Inventory	0-4
	Fitness Plan	0-4
Discussions		
	Discuss Community Service	
	Discuss assignments due at November parent conference	

Note: Students may collect documentation of awards, certifications and extracurricular activities. Store in Nav 101 folder. Save for use in Senior Portfolio.

Parent/Student/Teacher initials:



Subject / Description	month submitted
English	
Math:	
Science	
Elective:	
Sample that demonstrates skill with technology (any course or outside of school)	

Looking Ahead to
November

Personal Essay

See attached directions.

WOIS Career Interest Area Survey

See attached directions.

Portfolio Work Sample w/ Reflection Essay

Select a sample of your best quality schoolwork from this school year. *By next April/May you will selected a work sample from each of the areas listed on the front of this page.*

Attached to the work sample will be an essay giving background information and reflecting upon its importance and how it might be improved. This reflection essay must be 200 - 400 words and word-processed.

Background:

- Class, date and explanation of the assignment

Importance (some of the possible topics to address):

- What makes you proud of the assignment? Be specific.
 - quality characteristics
 - process of completing the assignment
- How might you improve this work if you were to do it again?
- How does it show what you know/can do?
- How might what you learned from this assignment be relevant to your plans for the future?

Community Service:

Bring in your Community Service Log.

Or

Name and phone number of at least one group you have contacted about offering community service.

Personal Statement

NAV 101 students will write a Personal Statement Essay for their Portfolio. The essay will be typed, 12 font Arial, Courier, or Times New Roman, and double-spaced with one-inch margins.

This Personal Statement Essay will have at least seven paragraphs, which are listed below, tied together in a clear and positive statement about oneself.

The Personal Statement Essay will include a paragraph for each that:

- ◆ Introduces yourself. (Your name, birthplace, childhood town and state, basic family background, etc.)
- ◆ Lists your personal qualities. (Your hobbies and personal interests, your strengths and talents.)
- ◆ Discusses your school and outside school activities. (Your favorite subjects, academic progress, honors, awards, clubs or groups in and outside of school.)
- ◆ Examines how you contribute to your family, school, neighborhood, church, and local communities.
- ◆ Explores your possible career pathways/areas that represent your areas of interests and/or strengths.
- ◆ Illustrates the work experience you have and possible future careers that interest you. (Include things that will lead to these careers like jobs, military, high school classes, technical training, vocational coursework, volunteer work, etc.)
- ◆ Concludes by discussing what you want for your life overall. (Include personal goals and aspirations, dreams, strengths, challenges, career goals, values, etc.)

Career Assessments and Essays

Go online to the *Washington Occupation Information System* (WOIS) at www.wois.org.

- User ID: sokitsaphs
- Site Key: btt112

Go to the Assessments section. Complete the four online career interest assessments below.

When you are finished with each assessment, print out the results. (File: Print) Compose, type and print the brief essay(s) described. Include both the assessment print-out and your essay(s) in your portfolio notebook.

A. Career Interest Areas

<http://www.wois.org/use/assess/cia/>

Essay: Address these topics.

- What were your top three interest areas? Does this align with your career plans?
- Did you find this assessment useful? Why or why not?

B. Interest Profiler

<http://www.wois.org/use/assess/ip/>

Essay: Address these topics.

- What were your top two interest areas? Do you agree? Explain why or why not.
- What were your bottom two interest areas? Do you agree? Explain why or why not.

C. Skills Assessment

<http://www.wois.org/use/assess/skills/>

Essay: Address these topics.

- Describe difficulties you had rating job skills. Were the comparisons meaningful to you?

D. Work Importance Locator

<http://www.wois.org/use/assess/wil/>

Essay: Address these topics.

- Describe your ideal job as if you were writing a cover letter for a job application.